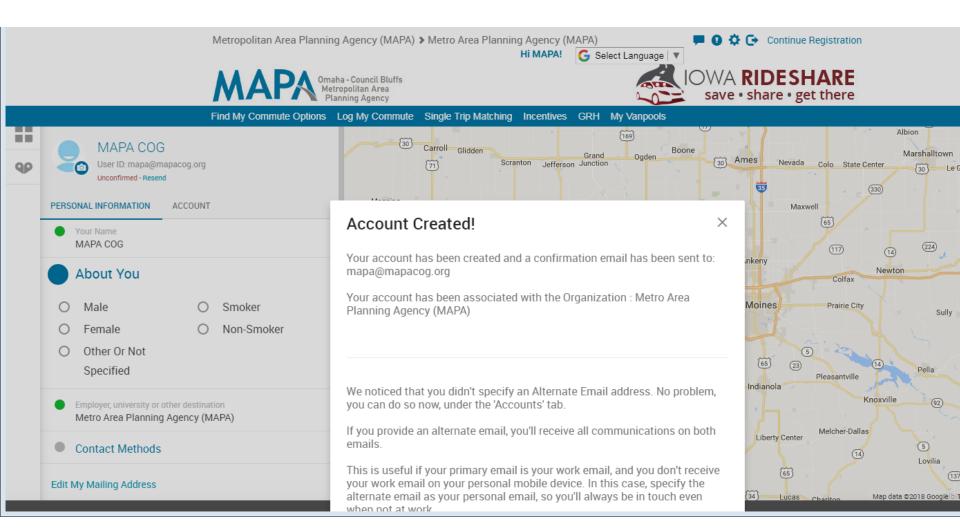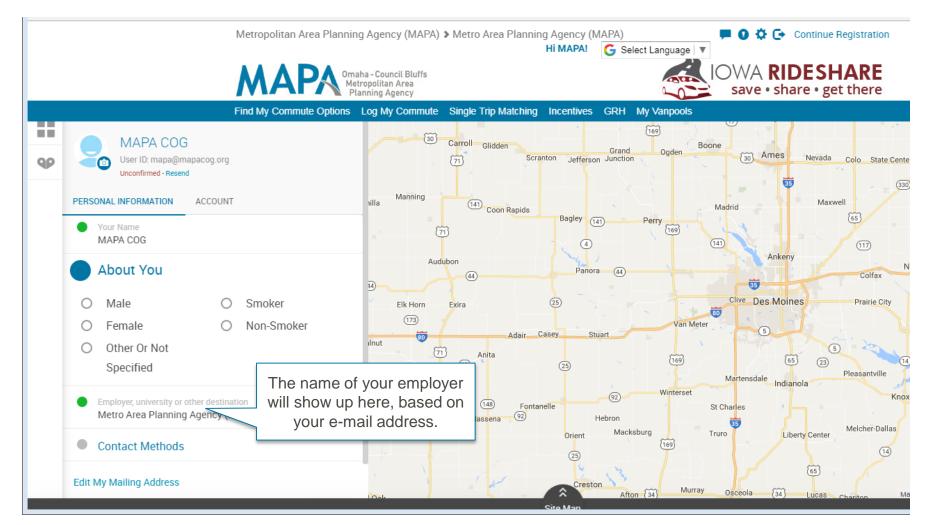# How to Register

Navigate to www.MetroRideshare.com, and click on the **Register** button in the upper right corner. Enter in the required information using your work e-mail address. If you'd like to add your personal e-mail as well, you can update your profile after registering
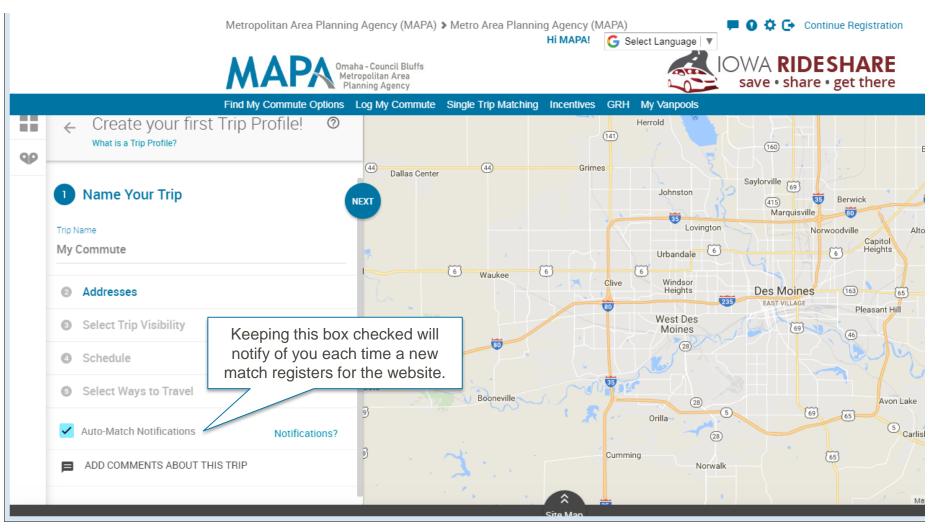
Connect. Plan. Thrive.

Confirmation Screen

Based on your work e-mail, the website will note that you have been added to your employer group.

Connect. Plan. Thrive.
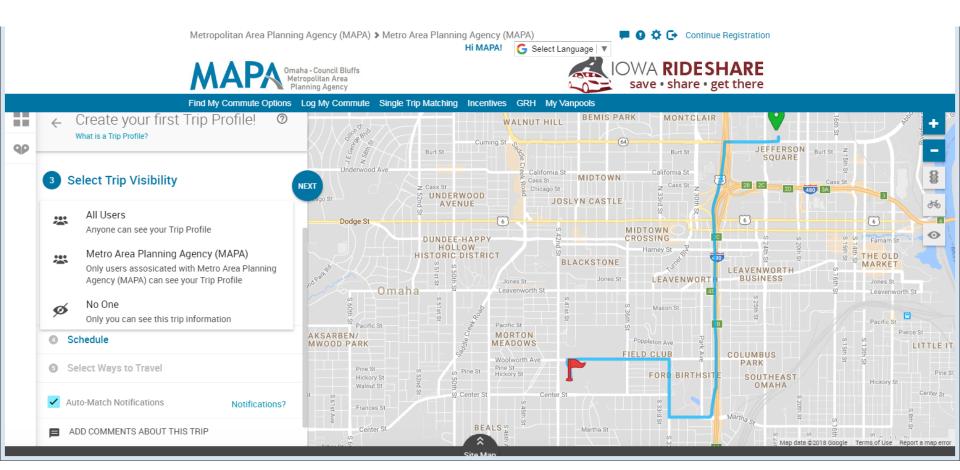
Create Your Profile

Fill out the information requested to help match you with other commuters.

Hi MAPA!   G Select Language | ▼

Continue Registration

MAPA Omaha - Council Bluffs Metropolitan Area Planning Agency

IOWA **RIDESHARE**
save • share • get there

Find My Commute Options   Log My Commute   Single Trip Matching   Incentives   GRH   My Vanpools

← Create your first Trip Profile!   ⊘

What is a Trip Profile?

1 Name Your Trip   NEXT

Trip Name

My Commute

2 Addresses

3 Select Trip Visibility

4 Schedule

5 Select Ways to Travel

Keeping this box checked will notify of you each time a new match registers for the website.

✔ Auto-Match Notifications   Notifications?

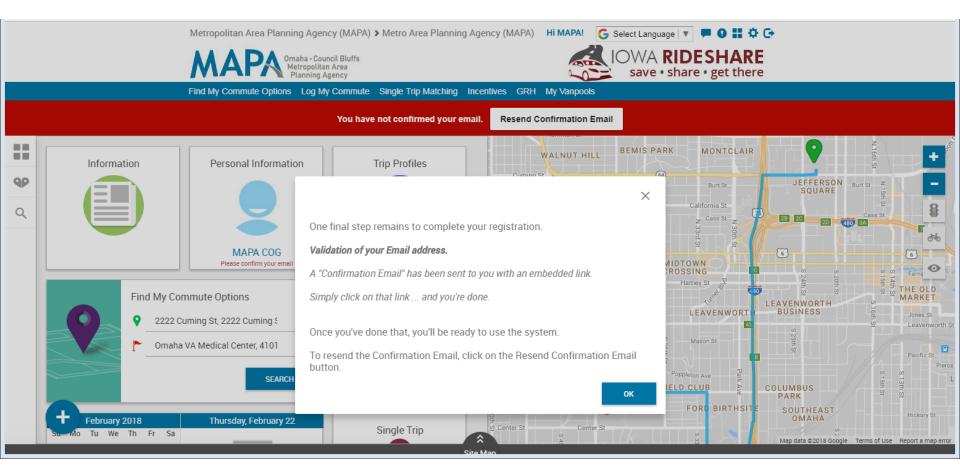💬 ADD COMMENTS ABOUT THIS TRIP

Create Your Trip Profile

Put in your commute information, including starting and ending address, who can see your trip, the days of the week you want to rideshare, and your preferred modes (carpool, vanpool, bus, bike or walk).
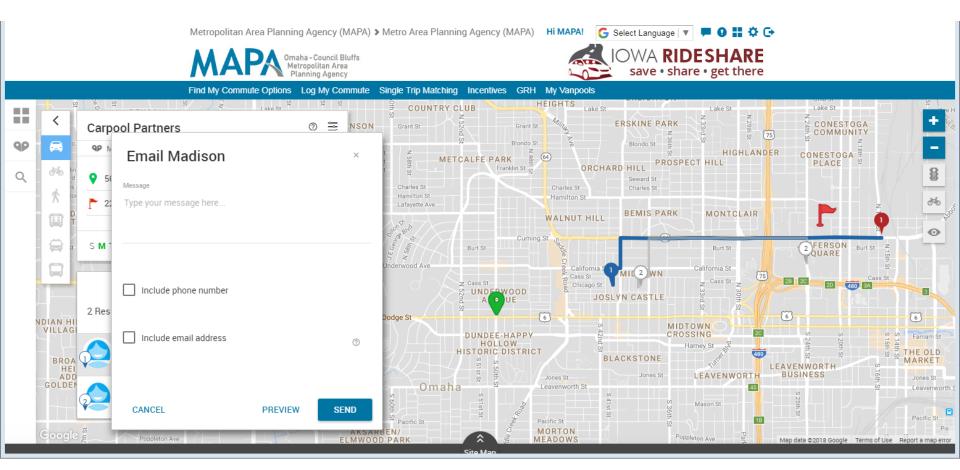
Connect. Plan. Thrive.

Trip Visibility

If you only want to share rides with fellow employees be sure to select your company. You can always revisit this setting later.
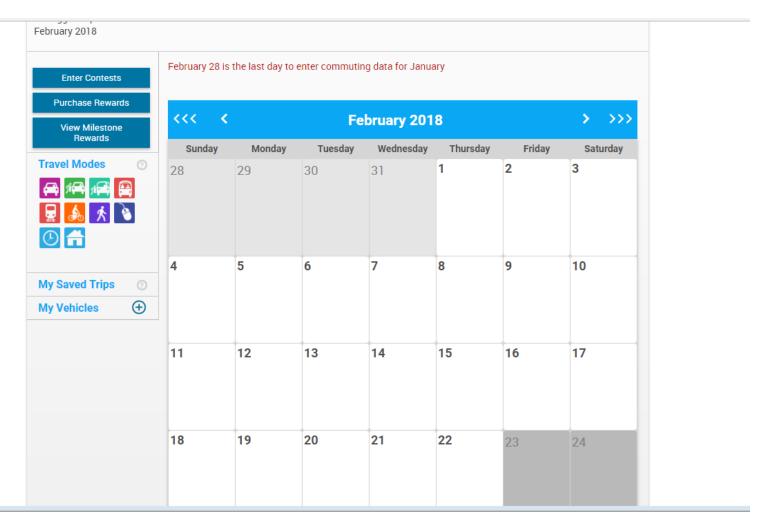
Confirmation E-Mail

After setting up your account, make sure to check your email to finalize your registration for the site. This will make sure you are notified of new matches and updates from your employer.
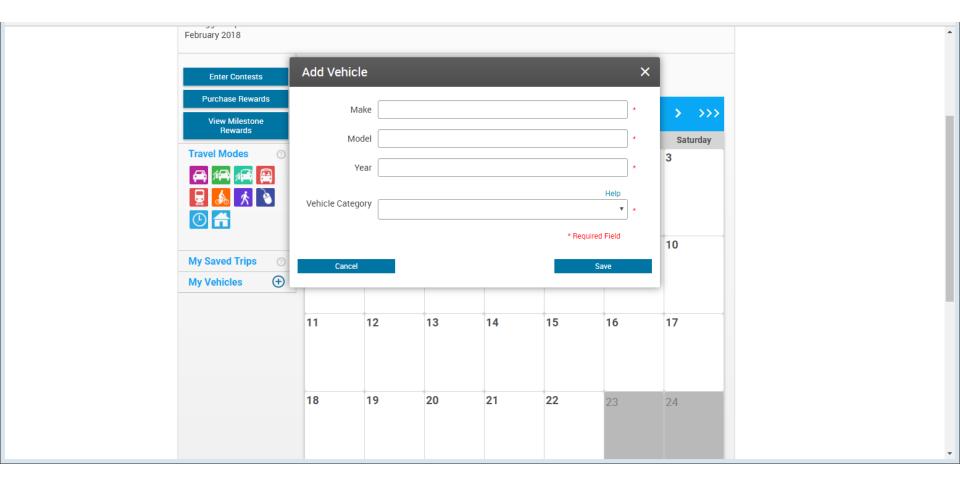
Send a Message

E-mail your matches to set up a carpool. You have control of whether your match can see your e-mail or phone number.

Log Commutes

Click on the Log Commute tab and enter in your information

Connect. Plan. Thrive.

Log Commutes

Be sure to enter in your vehicle information under My Vehicles to the left.

Connect. Plan. Thrive.